



Master « Advanced Spectroscopy in Chemistry »

STUDENT AGREEMENT

20xx student intake

Between the coordinating institution, University of Lille, represented by Professor Sylvain Cristol,
UCCS - UMR CNRS 8181
Université de Lille
Cité Scientifique, Bâtiment C3
59655 Villeneuve d'Ascq cedex
France

On behalf of the **the ASC consortium** formed by the following universities,

- Leipzig University, Germany
- Alma Mater Studiorum University of Bologna, Italy
- Jagiellonian University Krakow, Poland
- University of Helsinki, Finland
- Université de Lille, Sciences et technologies, France, consortium coordinating institution and contractor with EACEA

And the **Student**

Last name :

First name :

Date of birth :

Nationality:

Place of birth:

Passport number:

Agree on this contract under the following terms and conditions:

The Student commits himself/herself to attend the two-year academic programme of the ASC Master Course, starting end of August 20xx, approved by the European Commission under the Grant Agreement n° 2015-2517/00/-001-EMJMD.

1. The student declares to meet the requirements to follow the proposed academic programme, particularly that he/she holds a Bachelor (or equivalent) degree in Chemistry, Bio-Chemistry, Physics or Pharmacy and that he/she commits himself/herself to have a minimum level of English language equivalent to B2 according to the levels defined by the *Common European Framework of Reference for Languages (CEFR)* before the starting of the programme.



2. The universities will endeavor their best to provide the Student with tuition, academic advice, supervision, assessment and support services of a professional standard.

Relevant information concerning the structure and organization of the Master is published on the ASC website (<http://master-asc.org>).

3. The student hereby:

• acknowledges the following terms and conditions:

- Students must comply with the national insurance requirements of their host universities.
- Partner countries' student are obliged to accept the necessary insurance related to the ASC Master activities for the full duration of the study period. This comprehensive insurance policy covers all European Minimum Requirements (medical expenses all over the world, civil responsibility and repatriation cost towards the country of the student etc.).
- EMJMD scholarship holders must spend at least two full mobility periods in at least two of the consortium's HEIs acting as partners (not "associated partner" HEIs) and which are located in different Programme Countries. Each of these mandatory mobility periods must include a volume of study/research or equivalent (e.g. internship, thesis preparation) corresponding to at least 30 ECTS. After the academic board has issued a final decision, taking into account the students' mobility choices, no further changes will be allowed.
- Scholarship holders spending part of the EMJMD course in their country of residence are not entitled to benefit from the monthly subsistence allowance for this period.
- The programme has a maximum duration of two years and scholarship holders are expected to graduate within this time limit. Beyond the two- year funded period, the student will have to support all costs on personal funding. Minimum requirements for the completion of the Master diploma are the validation of all course units and from which at least 30 ECTS points must be validated in a different partner university.
- Minimum grades for the students to pass a certain course unit are given in the grade conversion table for the different universities.
- If students have to retake exams beyond regular local procedures or if they failed course units equivalent to 10 ECTS credit points or more, or if they failed a mandatory course unit, their individual study plan and consequences for their mobility plan will be discussed on a case to case basis by the Programme Board, taking into account local regulations and juries decisions.
- The Master thesis will be reviewed by professors from 2 different partner universities.
- The average final grade for the course is awarded as requested by the Institution where the student has done his master's thesis and graduated.

• commits himself/herself to:

- comply with the regulations of the university where he/she attends the course; the ASC consortium regulations as set in the ASC consortium agreement and EACEA Erasmus Mundus regulations; detailed information is available in section "Erasmus Mundus Joint Master Degrees" (EMJMD) of the Erasmus Programme Guide (page 96 onwards):
http://ec.europa.eu/programmes/erasmus-plus/sites/erasmusplus/files/files/resources/2015-guide-v-3_en.pdf



- comply with national laws and regulations of the host university's country;
 - regularly attend classes, with the objective of successfully passing the course units and the thesis inherent in the programme of studies and duly justify any absence to the local coordinator;
 - not diverge from the study plan agreed with the academic advisor and which will be attached as an addenda to the present agreement at the beginning of each semester
 - participate in all of the programme's activities: the courses mentioned in the student's study programme, the evaluation and quality assessment exercises and all other activities that will be defined during the academic year (related lectures, the integration week, national language courses in at least two host countries, on-site visits, seminars ...). Other proposed activities, including summer schools are strongly recommended.
 - comply with the usual rules of conduct implicit in his/her registration at the attended institution;
 - propose 2 ranked mobility schemes before the end of December, complying with the pre-cited mobility rules
 - participate in all programme surveys and evaluations;
 - join the Erasmus Mundus Students and Alumni Association (EMAA): <http://www.em-a.eu>
 - regularly and punctually pay his/her accommodation rent; observe rules and regulations of the accommodation premises and to leave his/her accommodation in an appropriate state.
4. The Student commits himself/herself to behave with ethics during his/her studies. He/she will commit no fraudulent act, and will especially avoid cheating, falsification or plagiarism of any academic work. Moreover, he/she will not abuse or misuse the access to equipment and installations and will not perform any unauthorized access or violation of departmental, or university rules. Any incident against this compromise will be treated by the Programme Board and may cause the exclusion of the student from the ASC Master's course.
5. Partners of the ASC Consortium are exonerated from any responsibility for accidents, illnesses, injuries, losses or damages to people or goods resulting from or in any way related to the activities that are object of the present contract.

Degrees

6. Upon completion of all relevant examination requirements in at least two of the five Partners, the Student receives:
- the degrees indicated in the below table from each Partner he/she has studied at during the completion of the Programme
 - a joint EMJMD certificate including the logos of the five universities and the signature of the Co-ordinating Institution.
 - a joint diploma supplement presenting the details of the participant's academic programme and academic achievement.



The Partners issue the Programme degree as follows:

| Name of Institution | Title of degree awarded for this Masters Course as accredited for each Institution | Title in English of degree awarded for this Masters Course by each Institution | Date and reference of formal approval of degree |
|--|--|--|---|
| University of Helsinki - Finland | Filosofian maisteri | Master of Science degree | No national accreditation in Finland. Universities Act 558/2009 |
| Jagiellonian University in Krakow (JU)-Poland | Magister | Magister (Master of Science degree) | Uchwala Nr 524/2014 September 14th, 2014, valid until academic year 2021/2022 Accreditation State Committee |
| Leipzig University, Germany | Master of Science in Advanced Spectroscopy in Chemistry | Master of Science in Advanced Spectroscopy in Chemistry | 11/05/10, national accreditation valid until 30 September 2015, currently in the process of renewal |
| University Lille1, Science and Technology France | Master Sciences et technologies – santé, mention Chimie physique et analytique - parcours Advanced Spectroscopy in Chemistry | Advanced spectroscopy in chemistry master's course | National accreditation in June 2015 for the 2015-2019 period |
| University Alma Mater of Bologna - Italy | Laurea Magistrale in Chimica Industriale | Master in Industrial Chemistry | Accreditation 13/06/14 |

Tuition and Scholarship conditions:

Full details about EMJMD specific conditions can be found in the E+ Programme Guide, section EMJMD (http://ec.europa.eu/programmes/erasmus-plus/documents/erasmus-plus-programme-guide_en.pdf)



7. Participation costs: 9000 € per year for partner country students (from Third countries) and 4500 € per year for programme country students (EU nationals / residents students). This amount covers the national enrolment fees in force in each university of the consortium and other additional participation costs for access to research laboratories, specific services to international students, mandatory insurance costs, books in English not available in the library, winter schools and on-site visits. Tuition fees are due to the coordinating institution at the beginning of each semester. The student agrees that these amounts are withdrawn from the total amount allocated to him/her by EACEA.
8. The amount of scholarships for the granted students will be as follows:

| | Partner country scholarships | Programme Country scholarships |
|------------------------------------|--|---------------------------------------|
| Contribution to travel costs | 2000 € per year if residence is situated at less than 4000 km from Lille 3000 € per year if residence is situated at more than 4000 km from Lille | 1000 € per year |
| Contribution to installation costs | 1000 € | NA |
| Monthly allowance | 1 000 € / month | 1000 € / month |

* Programme Countries: the 28 EU Member States (Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, UK, Norway, Lichtenstein, Iceland, Former Yugoslav Republic of Macedonia, Turkey.

All other countries are referred to as partner countries.

Contributions to travel and installation shall be paid to partner country student on the ground of the proof of residence they provided (either a recent residence certificate issued in accordance with their municipality's regular registration rules or a recent certificate from their place of work, study or training issued by the employer or institution in question.

A maximum of 24 monthly subsistence allowances shall be paid.

9. The scholarship will be transferred to the bank account which the student will be requested to open after his/her arrival in Europe; consequently he/she will communicate to the ASC office in Lille the account's coordinates (**annex 1**). The student is responsible for submitting the correct data regarding his bank account. In case of wrong communication, the relevant bank costs will be charged to the student.



Twenty four monthly payments of 1000 € (one thousand Euros), corresponding to the monthly allowance, will be made between September 20xx and August 20xx+2. All payments will be made by the coordinating Institution (University of Lille) at expiry date (i.e.: October 1st for September) to the student bank account. When applicable, the contribution to travel costs shall be paid upon arrival for year 1 and at the beginning of semester 3 for year 2; the contribution to installation costs shall be paid in full upon arrival at the first host institution (Lille1). Each month the students shall sign an acknowledgement of receipt of the last scholarship instalment paid. This document will be made available by the ASC secretary of their host university.

10. The scholarship does not create or entitle an employer-employee relation between the University and the student, and therefore is not subject to direct taxation.

11. Management of the scholarship funds in case of course interruption

The student shall inform the local coordinator of any interruption of the course. The case of the student will be brought to the Programme Board by the local coordinator with no delay.

The allocation, payment and management of the scholarship funds will be carried out by the coordinating institution in line with EACEA regulations, as described in the relevant "Administrative and Financial Handbook" for EMJMD.

In the case of termination of the course due to any of the following reasons:

- the student is expelled or released from the course (for lack of attendance of mandatory activities without duly justified and well documented reasons or serious infringement of the ethical code)
- blocked from entry in the country of mobility by national authorities
- leaves the course on own demand

the ASC coordinator is entitled to stop the regular scholarship payments and ask the student for reimbursement of the amount he/she has received and that exceeds his/her actual insofar incurred expenditure, based on the number of months he/she attended the course and justification of expenses such as a copy of his/her "return ticket".

The amount to be reimbursed will be decided by the Academic Board of the ASC Master.

In the case of temporary interruption of the course by the student, for duly justified and documented reasons, an agreement will be reached between the ASC Consortium and the student concerning the payment of his/her scholarship and his/her study plan, in line with EACEA regulations, towards the completion of the course by the student in the best possible conditions.

12. Validity period and Modification of the student agreement

This agreement is valid until the student has completed or quitted the course. Addenda will be attached in case of modifications of the study programme or of the scholarship payments schedule.



13. Dispute resolution conditions

Any conflict among the Parties signing this contract should be brought to the attention of the ASC programme's coordinator, who will decide on the best way to resolve it.

Without prejudice to the general consequences laid down in national law applicable in the present contract, the Université de Lille as coordinating institution reserves the right to cease the effects of the present contract, without recourse to any juridical procedure apart from adequate communication to the student. Failing agreement by both parts, the French courts are designated as the only competent authorities to resolve any legal dispute between the Université de Lille as coordinating institution and the student emerging from the contract. The present contract will be governed by French law.

14. Any alteration of the present contract or respective Annexes must be communicated in writing.

All alterations to the initial situation must be immediately communicated by the student to the programme's coordinator. Upon mutual agreement of contractual modifications, the Université de Lille as coordinator of the programme will issue an *addenda* to the present contract.

The signatories declare that they have read and accept the conditions laid down in the present Student Agreement.

SIGNED AS AGREED

The ASC Consortium represented by Prof. Sylvain Cristol, Université de Lille, Sciences et Technologies

Stamp and signature

Date:

Place: Villeneuve d'Ascq, France

The student,

signature

Date:

Place: